

# Retail Area Application June 20-24, 2018

Name \_\_\_\_\_ Home Phone \_\_\_\_\_

Address \_\_\_\_\_ Cell Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Type of Concession. List ALL food items!!! (if applicable)

Main Food Item \_\_\_\_\_

Other Food Items \_\_\_\_\_

Non Food Items \_\_\_\_\_

**FEES:**

***ATTENTION: This area is intended to be individual canopy tents supplied by the vendor***

**FRONTAGE FOOT**

Outside space only-\$12(per frontage foot) x \_\_\_\_\_ ft

**ELECTRICITY**

110 VOLT SUPPLY \$35.00 20 AMP MAX

or

220 VOLT SUPPLY \$80.00 50 AMP MAX Cost \_\_\_\_\_

**ELECTRICAL REFRIGERATED SUPPLY TRUCK**

110 VOLT OUTLET \$65.00

or

220 VOLT OUTLET \$100.00 Cost \_\_\_\_\_

**COPY OF INSURANCE SUBMITTED**  
(With Application)

TOTAL DUE \_\_\_\_\_

TOTAL SENT \_\_\_\_\_

YES \_\_\_\_\_ NO \_\_\_\_\_

BALANCE \_\_\_\_\_

All fees must be paid in full by May 15, 2018. All applications must have a 50% deposit and a copy of insurance or the application will not be considered! (Bourbonnais Friendship Festival, Inc. and The Village of Bourbonnais) must be named on the policy.

. Please include a recent photograph of your setup, this will be a consideration on acceptance. All completed applications will be considered on a First Come First Serve Basis

**\*\*Make check payable to the Bourbonnais Friendship Festival, INC.\*\***

**\*\*RULES AND REGULATIONS ON PAGE 2--PLEASE READ\*\***

I HAVE READ AND UNDERSTAND ALL THE RULES AND REGULATIONS.

SIGNATURE \_\_\_\_\_ PRINT \_\_\_\_\_

## **RULES AND REGULATIONS BOURBONNAIS FRIENDSHIP FESTIVAL, INC.**

**\*\*Send only page 1 back. Please keep page 2 & 3 for your records.\*\***

**\*\*The Concession Committee and the Bourbonnais Friendship Festival, Inc. Committee will not be held responsible for any loss of goods or property or be responsible for any injuries to any concessionaires.**

**\*\*All vendors and concessionaires must remove from display and/or sale any items or articles deemed objectionable by the Festival Committee.**

**\*\*All vendors and/or concessionaires will be contacted by letter or telephone call of official notice of acceptance or denial of concession space from the Concession Committee.**

**\*\*All applications for concession space must be submitted no later than May 15, 2017, WITH FULL PAYMENT DUE. Prior year concessionaires will have space held until April 10, 2017. After April 10th it will be first come first serve.**

**\*\*The Bourbonnais Friendship Festival, Inc. reserves the right to reject any application.**

**\*\*All concessionaires must have a 10# fire extinguisher on site in order to sell hot food.**

**\*\*All tents and or canvas awnings will be marked as flame-retardant or fire resistant.**

**\*\*Vendors are responsible for providing necessary items in their controlled area.**

**\*\*NO ELECTRICAL CORDS SMALLER THAN #14 GAUGE SHALL BE PERMITTED.**

**\*\*Vendors can only sell items listed on application.**

**\*\*Vendors are responsible for disposing of their own garbage. Dumpsters are provided for your use. The**

**\*\*BOURBONNAIS Friendship Festival is not responsible for your garbage**

**\*\*All drain hoses will be routed to the nearest storm sewer.**

**\*\*There will be no alcoholic beverages outside designated areas.**

**\*\*No vendor will be allowed to sell outside of their designated area.**

**\*\*All vendors must send a copy of liability insurance of \$1,000,000.00 with application.**

**\*\*The following items are restricted to carnival vendors unless otherwise authorized.**

**Hot dog / regular or foot long**

**Elephant Ears**

**Cotton Candy**

**Lemon / and/or any flavor Shake-ups**

**Soft Serve Ice Cream**

**Corn Dogs**

**Snow Cones or similar items**

**Popcorn / Carmel Corn**

**Carmel Apples**

**\*\*NO CONCESSIONAIR VEHICLES will be allowed on the grounds during the open hours of the festival.**

**The vehicles must be moved one hour prior to the opening hour each day.**

**\*\*Food vendors must also contact the Kankakee County Health Department for special permits and/or licenses prior to the festival at:**

**2390 W Station**

**Kankakee, Ill 60901**

**815-937-3560**

**\*\*All food vendors will be required to accept \$4.00 food coupons from the Festival volunteers. Change must be given for food coupons. Coupons must be turned in at the Hotline trailer for reimbursement at the close of the festival Sunday evening.**

**\*\*Make check payable to the Bourbonnais Friendship Festival, INC.**

**BOURBONNAIS FRIENDSHIP FESTIVAL, INC.**

**Attention: Doug Mann**

**P.O. 937**

**Bourbonnais, IL 60914**

**Any Questions Call (815)263-3392 or (815)-933-4444 email customfox@hotmail.com**

**Doug Mann**

**2018 Concessions' Director**

**Bourbonnais Friendship Festival, Inc.**

## **FESTIVAL HOURS 2018**

**Wednesday, June 20: 8:00am – 1:00pm Retail vendor setup**

**Thursday, June 21: 8:00am – 11:00am Retail vendor setup**

**Thursday, June 21: 5:00pm – 10:30pm (optional)**

**Friday, June 22: 11:00am – 5:00pm (optional)**

**Friday, June 22: 5:00pm – 11:30pm**

**Saturday, June 23: 12:00pm – 11:30pm**

**Sunday, June 24: 12:00pm – 5:00pm**

**\*\*NO VEHICLES WILL BE ALLOWED ON THE FESTIVAL GROUNDS ONE HOUR PRIOR TO THE OPENING HOUR UNTIL ONE HOUR AFTER THE CLOSING HOUR EACH DAY.**

**ALL VEHICLES ON THE GROUNDS BETWEEN THESE TIMES AND DATES WILL BE TOWED AT THE OWNERS EXPENSE.**

**IN THE EVENT OF AN EMERGENCY A FESTIVAL COMMITTEE MEMBER WILL DRIVE THE VEHICLE ON THE GROUNDS\*\***

**\*ALL VENDORS WILL BE REQUIRED TO REMAIN OPEN FOR ALL HOURS LISTED ABOVE. FAILURE TO REMAIN OPEN COULD MEAN VENDOR WILL NOT BE ALLOWED A PERMIT IN FUTURE YEAR(S)\***

**\*ALL VENDORS WILL BE REQUIRED TO SELL IN THEIR DESIGNATED AREAS ONLY. FAILURE TO DO SO COULD RESULT IN IMMEDIATE EXPULSION\***

### **Notice:**

**There is a village ordinance against vendors selling outside of their designated space. Ordinance no. 91-826 sec. 24-19.**